**BOP Pre-K Monitoring Chart**

**Braillewriter Skills: Loading and Removing Paper**

**Child’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Use the “Braillewriter Skills” chart for Reading Roundup Lessons 10, 17, 25, and 32 and at intervals between the RR Lessons to monitor student progress and guide instruction. Record the child’s progress onto the “Compiled Reflections from Reading Roundup Lessons and Monitoring Charts.” Use standard terminology as printed in bold below when naming and manipulating the parts of the braillewriter.

You can use the following symbols to indicate the child’s skill level:

**+** demonstrates skill with confidence, some guidance

**o** demonstrates growth and learning, needs guidance

**–** needs steady support, guidance, and reminders

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **Date** |  |  |  |  |  |  |  |  |  |  |  |
| **Sequential Steps** | | **Lesson**  (Suggested monitoring points) | **3** | **6** | **RR10** | **13** | **RR 17** | **19** | **22** | **RR 25** | **27** | **29** | **RR**  **32** |
|  | Turns **paper feed knobs** away as far as they will go | |  |  |  |  |  |  |  |  |  |  |  |
| Moves **embossing head** all the way to the left | |  |  |  |  |  |  |  |  |  |  |  |
| Brings **paper release levers** forward | |  |  |  |  |  |  |  |  |  |  |  |
| Places paper horizontally (parallel to the table) onto  **paper support bar**(reading rest) | |  |  |  |  |  |  |  |  |  |  |  |
| Slides paper between the **embossing plate**and**embossing head** | |  |  |  |  |  |  |  |  |  |  |  |
| Slides the bottom edge of the paper in and all the way to the left | |  |  |  |  |  |  |  |  |  |  |  |
| Places **paper release levers** back into resting position | |  |  |  |  |  |  |  |  |  |  |  |
| Rolls paper in, turning **paper feed knobs**forward | |  |  |  |  |  |  |  |  |  |  |  |
| Locks paper into place pressing **line advance lever**  once to align paper | |  |  |  |  |  |  |  |  |  |  |  |
| Advances to new line (double line advances as in lessons) | |  |  |  |  |  |  |  |  |  |  |  |
| Rolls paper out using **paper feed knobs** | |  |  |  |  |  |  |  |  |  |  |  |
| Brings **paper release levers** forward | |  |  |  |  |  |  |  |  |  |  |  |
| Removes paper | |  |  |  |  |  |  |  |  |  |  |  |
| Returns **paper release levers** into resting position | |  |  |  |  |  |  |  |  |  |  |  |